



EMPLOYEES' CONSULTATIVE FORUM

**TUESDAY 19 APRIL 2005
7.30 PM**

**COMMITTEE ROOMS 1&2
HARROW CIVIC CENTRE**

**[Pre Meetings: Council 7.00 PM CTTEE RM 1 & 2]
Employees' 6.30 PM CTTE RM 3]**

MEMBERSHIP (Quorum: 3 from the Council Side and 3 from the Employees' Side of the permanent membership)

Chair: S Sivashankar

Councillors:

Marie-Louise Nolan (VC)	Mrs Bath
Currie	Janet Cowan
N Shah	Mrs Joyce Nickolay
Toms	

Employee Representatives

Representatives of HTCC: (To be advised)

Representatives of UNISON:	Ms M Cawley	Mr K McDonald
	Ms A Jackson	Ms D Prasad
	Mr G Martin	

Reserve Council Side Members:

1. Lent	1. Billson
2. Gate	2. Janet Mote
3. Burchell	3. Osborn
4. Lavingia	

**Issued by the Democratic Services Section,
Legal Services Department**

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HARROW COUNCIL

EMPLOYEES' CONSULTATIVE FORUM

TUESDAY 19 APRIL 2005

AGENDA - PART I

1. **Attendance by Reserve Members:**

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) after notifying the Chair at the start of the meeting.

2. **Declarations of Interest:**

To receive declarations of personal or prejudicial interests, arising from business to be transacted at this meeting, from all Members present.

3. **Arrangement of Agenda:**

To consider whether any of the items listed on the agenda should be considered with the press and public excluded on the grounds that it is thought likely, in view of the nature of the business to be transacted, that there would be disclosure of confidential information in breach of an obligation of confidence or of exempt information as defined in the Local Government (Access to Information) Act 1985.

Enc. 4. **Minutes:** (Pages 1 - 4)

That the minutes of the meeting held on 2 February 2005, having been circulated, be taken as read and signed as a correct record.

5. **Matters Arising from the Last Meeting:**

To note any matters arising from the last meeting of the Forum.

6. **Public Questions:**

To receive questions (if any) from local residents or organisations under the provisions of Committee Procedure Rule 15 (Part 4B of the Constitution).

7. **Petitions:**

To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Committee Procedure Rule 15 (Part 4B of the Constitution).

8. **Deputations:**

To receive deputations (if any) under the provisions of Committee Procedure Rule 16 (Part 4B of the Constitution).

- Enc. 9. **Individual Performance Appraisal and Development Process:** (Pages 5 - 8)
Report of the Director of Human Resources and Organisational Effectiveness.
- Enc. 10. **Staff Survey and Strategy for People Progress Report:** (Pages 9 - 36)
Report of the Director of Human Resources and Organisational Effectiveness.
11. **Middle Management Review - Recruitment and Selection:** (To Follow)
Report from UNISON.
12. **Freedom of Information:** (To Follow)
Report from UNISON.
13. **Stress Audit:** (To Follow)
Report from UNISON.
14. **Occupational Health:** (To Follow)
Report from UNISON.
15. **Attacks on the Integrity of the Branch and its Officers:** (To Follow)
Report from UNISON.

AGENDA - PART II